

# Bay Knoll School Seventh-day Adventist School

## Student Code of Conduct Form

New York Conference of Seventh-day Adventist School System

Students are expected to conduct themselves as young Christians. As outlined in our Parent & Student Handbook, Christian conduct includes respect for God, respect for teachers and other adults, and respect for each other. To that end, the following behaviors are expected of students attending the Bay Knoll School. **It is understood that the students' school environment includes riding the bus to and from school, field trips and other school-related activities.**

### 1. Respect and reverence for God --Expected behaviors:

- Respectful, reverent use of the Holy Bible
- Respectful, reverent use of hymnals and other church related items/property
- Respectful, reverent use of God's name

#### b. Examples of violations:

- Slamming Bible and/or hymnals closed
- Throwing Bible and/or hymnals on the floor
- Cursing, oaths, and slang expressions of God's name
- Mocking of hymns and scripture use
- Slouching and irreverent behavior in worship

### 2. Respect for teachers and other adults--Expected behaviors:

- Courteous, respectful address (Mr., Mrs., Miss., etc.)
- Courteous, respectful conversation
- Courteous, respectful demeanor
- Obedience to instructions and requests

#### b. Examples of violations:

- Back-talking
- Interrupting teacher-led instruction
- Disobedience
- Temper tantrums or other disruptive behavior

### 3. Respect for other students--Expected behaviors:

- Courteous, respectful conversation
- Courteous, respectful demeanor
- Respect for right of others
- Respect for property of others
- Respect for personal space of others

#### b. Examples of violations

- Teasing or name-calling
- Intimidating or bullying
- Kicking or pulling a students' chair to cause harm
- Fighting
- Disruptive behavior of any kind
- Indecent touching of others
- Obscene language or gestures

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### 4. Responsibility of Students

Students are expected to have read, understand, and agree to this Student Code of Conduct. Students are expected to be courteous and respectful at all times. Quietness, orderliness, cooperation, polite conversation, and proper response to correction exhibit this. **The Bay Knoll School will not tolerate a student who is defiant and rebellious.**

It is understood that every student who applies for admission to the school pledges to observe all of its regulations, to uphold the principals upon which the school operates, and to perform all assigned school duties to the best of his or her ability. It is also understood that to break this pledge forfeits the privilege to attend Bay Knoll School. **Continued attendance is at the discretion of the Bay Knoll School Board.**

### 5. Discipline

A teacher is authorized to handle misconduct by a student and may refer the offense to the School Board depending on the seriousness or frequency of the offense. The following will be used by teachers and staff as a guideline for determining how to proceed if discipline is deemed needed. Violations of the Student Code of Conduct are taken seriously and cannot be tolerated. Parents of students involved will be notified immediately via telephone, letter, or email.

#### Disciplinary actions that will be taken are as follows:

- **1<sup>st</sup> violation:** Student will be verbally warned first and reminded of appropriate behavior.
- **2<sup>nd</sup> violation:** Warning letter issued from teacher and Principal about what could possibly happen if corrective action is not taken immediately.
- **3<sup>rd</sup> violation:** Student, parent, and teacher conference with the Principal at which time the Principal may suspend student for up to 1 week, depending on seriousness of the issue.
- **4<sup>th</sup> violation:** Student, parent, and teacher conference with the Principal at which time the Principal may make a request to suspend again or expel student for the remainder of the academic year, depending on seriousness of the issue. If expulsion is recommended, the Principal will first be required to deliver a written recommendation to be delivered at the next school board meeting. During this board meeting, the parent will be allowed to be present to hear the reading of the recommendation to expel and address the board regarding the issue.

**PLEASE NOTE:** Bay Knoll School Board and Principal reserve the right to escalate action based on the seriousness of offense, if so desired.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**BKS Principal Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_